



Lara M. S. Overy
Commissioner

COMMISSIONER OF THE REVENUE
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WAIVER OF CONTRACTOR'S WORKERS' COMPENSATION INSURANCE

Virginia law requires that every employer who regularly employs more than two part-time or full-time employees purchase and maintain workers' compensation insurance. A business that hires subcontractors to assist in the work of the business or fulfill a contract of the business must count the subcontractor's employees when counting employees to determine if/when coverage is required. This is true even if the subcontractor has their own workers' compensation coverage. A contractor should gather proof of coverage from all subcontractors hired and should not be charged insurance premium for subcontractors that have their own coverage. Regardless, a contractor that hires subcontractors with employees must count the subcontractor's employees when counting total employees and determining when/whether the contractor is required to carry coverage. For workers' compensation insurance questions please contact the Virginia Workers' Compensation Commission at 804 205-3586.

LEGAL BUSINESS NAME

SOLE PROPRIETOR _____

PARTNERSHIP _____

LLC/CORP/etc. _____

DBA/TRADE NAME/ASSUMED NAME: _____

If you do not list Workers' Compensation Insurance you must answer below:

1. Do you have more than two part-time or full-time employees? (Note: Corporate officers, LLC managers, part-time employees and employees of your subcontractors generally count as your employees for Workers' Compensation purposes. Filing of a 1099, payment of cash wages or designating a worker an "Independent Contractor" does not necessarily eliminate or alter employee status under the Workers' Compensation Act.)

Yes No

2. Do you hire Independent Contractors or Subcontractors with employees to assist you in your work?

Yes No

3. What is the number of subcontractor workers that assist you in your work? _____

Failure to insure when required by law shall subject an employer to civil penalties of up to \$250 per day uninsured, subject to a maximum penalty of \$50,000.00 plus costs, pursuant to Virginia Code § 65.2-805

DECLARATION: Under penalty of perjury, the undersigned certifies s/he is duly authorized by the business license applicant to execute this certificate; the information provided herein is correct; and the business is in compliance with Chapter 8 of Title 65.2 of the Virginia Workers' Compensation Act and will remain in compliance with the law during the effective period of the business license.

SIGNATURE: _____ DATE: _____

PRINTED NAME: _____ TITLE: _____