



Lara M. S. Overy
Commissioner

COMMISSIONER OF THE REVENUE
P.O. Box 245, Williamsburg, Virginia 23187
Phone (757) 220-6150
www.williamsburgva.gov



NOTIFICATION CLOSING OR MOVING A BUSINESS

If you are no longer operating a business in the City of Williamsburg, please complete and sign this form, and turn it into the Commissioner of the Revenue's office. Adjustment of any outstanding or pending tax assessment, where permitted by applicable State or local statutes, may require additional documentation.

Fictitious or Assumed Names should be closed with the State Corporation Commission in the Office of the Clerk on a form prescribed by the SCC.

Name of Business _____

Trade Name _____

Business Location _____

_____, _____

Date of last business activity _____ Account No. _____

Prior year Gross Receipts _____ Current year Gross Receipts _____

Signature _____ Date _____

Printed Name _____ Phone _____

If you are moving, provide your new mailing address/physical location:

If a new owner has bought or otherwise assumed your business, provide their name and address:

