



CITY OF WILLIAMSBURG

Planning Department, Codes Compliance Division
401 Lafayette Street, Williamsburg, Virginia 23185-3617
(757) 220-6136 Fax (757) 220-6134 Email: BldgInsp@williamsburgva.gov

AFFIDAVIT FOR DEMOLITION OF A STRUCTURE

To obtain a demolition permit, the Virginia Uniform Statewide Building Code requires the applicant to contact the appropriate utilities to obtain written verification of disconnection and proper termination of service prior to permit issuance. This verification can be accomplished by either providing the appropriate release letters from the applicable utilities or by completing the affidavit located below. Regardless of the method chosen, this form must be completed and contain the written authorization from a representative of the Williamsburg Public Utilities Department that the water and sewer services have been properly terminated.

Complete (Print or Type) for either method:

Project Address: _____ Date: ___/___/___

Owner: _____ Applicant: _____

Williamsburg Public Utilities Authorization: _____ Date: ___/___/___

Method 1 – Utility Releases Provided:

I have provided the written releases from all applicable utilities including verification from the Williamsburg Public Utilities Department. (Affidavit not required to be completed.)

Printed Name of Applicant Signature Date

Method 2 – Affidavit:

By signing this affidavit, you are affirming that the utility services to the structure to be demolished have been properly terminated and secured, and that you will be accepting responsibility for the work performed under the permit. In addition, this form must be sworn to, notarized and submitted prior to issuance of a permit for demolition. If you have any questions, please call the Codes Compliance Division at (757) 220-6136 prior to signing this form. Copies of affidavits are unacceptable.

I, _____, hereby swear under oath that I am the (__owner __owner’s agent) of the above address and that all utilities serving the structure which is proposed to be demolished on said property have been properly secured and terminated by the applicable public utility serving the structure. By completing this affidavit, I acknowledge that I have obtained confirmation that all utilities have been terminated and secured to the satisfaction of the applicable utility company(s).

I understand and acknowledge that this affidavit is accepted in lieu of third party verification letters by the individual utilities serving the structure to be demolished. I will hold harmless the City of Williamsburg, and will accept full responsibility for the work performed.

Signature: _____ Title: _____ Date: ___/___/___

CITY/COUNTY OF: _____, Virginia:

I, _____, a Notary Public in the Commonwealth of Virginia hereby certify that _____ appeared before me in the City/County aforesaid and executed this affidavit on this day _____ of _____, 20_____.

NOTARY PUBLIC

My Commission Expires the ___ day of _____, 20_____.